

**Minutes of the Meeting of Cherry Willingham Parish Council held at  
7.30pm on Monday 18<sup>th</sup> March 2019 in the Millennium Hall**

**Present:** Cllrs Allen, Baker, Bates, Brylewski, Fleetwood, Houghton, Longley, Mellor, Moore, Palmer, Robinson, Mrs M Vail (clerk), Mrs C Hodgson (RFO), Mr MJ Tomlinson (RFO), D/Cllr Darcel, D/Cllr Welburn. There were no members of the public.

**Absent:** Cllrs Beattie and Bloomfield

Meeting started at 7.30pm

**2018/112 Apologies and welcomes; including to accept apologies and the reasons for absence where given:**

Apologies received from Cllrs Alcock and Bucke (away). It was **RESOLVED** to accept the apologies and reasons for absence where given.

**2018/113 Members' disclosure of pecuniary interests:** None

**2018/114 To receive any reports from outside bodies, including the Police, District and County**

**Councillors and agree actions as required:**

Written reports had been previously circulated. In addition:

**D/Cllr Darcel** would be attending a meeting at St Simon's Drive in the near future.

**D/Cllr Welburn** reported that some unallocated CIF grant money would be used for WLDC to buy bulbs in bulk (and possibly also wild flowers) for all 5 parishes for planting along the main roads and in pockets of land. WLDC will send the clerk the grant form for signing. *Action: clerk.*

**2018/115 Chairman's remarks:**

**Cllr Brylewski reported on the following:**

- o Community Speed Watch Scheme is up and running
- o Volunteers are needed to stand outside the primary school once a week on different days to assist the school with its efforts in preventing illegal parking on the zig zag lines
- o Let clerk know of any agenda items for the Annual Parish Meeting
- o Suggestion to undertake a survey of numbers using the current gap between pond area and burial ground (*note: this gap has not been created by the parish council*)
- o Residents in pond area are happy with the current works
- o About to speak to a resident about their free range chickens being a road hazard

**2018/116 To receive the notes of the Council meeting held on 18<sup>th</sup> February 2019 and agree for them to be signed as a true record:**

It was **RESOLVED** that the notes were a true record and they were duly signed.

**2018/117 To receive the schedule of receipts and payments for February 2019:**

A report on the full accounts will be made at the forthcoming Finance and General Purposes Committee meeting. By the financial year end, small inroads into balances will have been made. It was **RESOLVED** to accept the schedule of receipts and payments for February 2019.

**2018/118 For information only: To receive reports and recommendations (if any) concerning the business of the Council and its Committees, Sub-committees etc, and agree any actions accordingly:**

**a) Finance & General Purposes (F&GP) – Chair: Cllr Brylewski**

The next meeting is scheduled for 16<sup>th</sup> April 2019.

**b) Village Improvement Committee (VIC) – Chair: Cllr Fleetwood**

Volunteers continue to litter pick; they have recently completed the stretch from the bypass to Lady Meers Road; and they would like to continue on towards Fiskerton. WLDC have so far removed 85 bags of collected rubbish.

The Community Speed Watch Scheme is up and running; another training session is planned and new volunteers are welcome to join.

LCC will carry out 3 safety verge cuts in 2019/20; and under their Highways verge cutting agreement with parishes; they will pay CWPC £2038.60 towards grass cutting carried out by the parish council.

**c) Leisure & Amenities Committee (L&A) – Chair: Cllr Robinson**

The next meeting is scheduled for 1<sup>st</sup> April 2019 and will be preceded by a site visit to Laburnum Drive Playing Field (and, if time allows, to the burial ground). Committee members will independently inspect St Pauls Play Area to feedback to the meeting.

The old High Street wooden bus shelter has been relocated to Cherry Fields near to the Delph, and has been repaired and repurposed. The replacement High Street shelter has been well received.

Radio Lincs recently ran a piece regarding tree planting on Cherry Fields - as a result of this the chairman of Old Leake Parish Council has made contact and is likely to visit to obtain information on developing land of a similar size which they own.

Tree planting day has been deferred for one week to 23rd March due to the inclement weather. This will be the last major planting session.

**d) Planning matters – Chair: Cllr Moore**

**i) To receive a report on recent planning applications:**

**139014** Frankley 20 Hawthorn Road Single storey side extension. **No objections**

**139157** 54 Rudgard Avenue Two storey side extension, single storey front porch extension, single storey front single garage extension: **No objections**

**139179** Notification of overhead line works Cherry Willingham to Fiskerton: **No objections**

**ii) To approve the actions of the Planning Committee:**

It was **RESOLVED** to approve the actions of the Planning Committee.

**iii) To note adoption of Neighbourhood Plan at WLDC meeting held on 4<sup>th</sup> March 2019:**

Cllrs Brylewski and Moore had attended the WLDC meeting at which the Plan had been unanimously adopted. Ex- parish councillors Booth and Welburn had been thanked for their work on the Plan. Actions for the future are to monitor and update the Plan as required. It was noted that the non-designated heritage assets are incomplete so, at the next review of the Plan, the complete list needs inserting. **Action: clerk**  
CILS have now been adopted so the parish council can receive a contribution, although there are criteria for what this money may be spent on.

**2018/119 To consider other matters relating to the work of the Council:**

**a) To receive update on progress relating to GDPR:**

**Action: clerk** to set up a meeting to progress GDPR work.

**b) To agree on any matters relating to the forthcoming Annual Parish Meeting on 29<sup>th</sup> April 2019:**

The draft agenda will be brought to the April full council meeting. Due to this being an election year, with the associated period of purdah, queries were raised as to when to hold the APM, also if the APM should be rescheduled to after the elections, if the school hall be available. **Action: clerk**  
Noted that the projector being used at this meeting was a trial. Members' feedback included: each attendee to have a hard copy of the agenda, project only the supporting papers, and have something for attendees to lean on.

**2018/120 To note any formal correspondences received and agree actions as appropriate:**

A new post office will be opening in March in Sudbrooke village store.

Cllr Fleetwood will continue to take completed parish councillor nomination forms to WLDC.

**2018/121 Councillor's matters for report/notice of items to be included in the April 2019 agenda:**

**a) Stead Community Award – action: clerk** to circulate details.

**2018/122 To resolve to move into closed session in accordance with the PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 due to the confidential nature of the business to be discussed in relation to the following matters:**

It was **RESOLVED** to move into closed session in accordance with the PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 due to the confidential nature of the business to be discussed.

D/Cllrs Darcel and Welburn left the meeting at 8.12pm

**2018/123 To receive an update on building site on Fiskerton Road:**

WLDC's update on the building site was read out to the meeting.

The clerk left the meeting at 8.14pm.

**2018/124 Employment Committee – Chair: Cllr Palmer:**

**i) To receive an update on staff employment matters and resolve on any required action**

An update on staffing matters was given.

Mrs Michelle Vail – Parish Clerk