

Cherry Willingham Parish Council  
The Millennium Hall, 16 High Street, Cherry Willingham, Lincoln, LN3 4AQ  
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Chairman of the Council: Cllr Sharron Brylewski  
RFO and Assistant to Clerk- Christine Hodgson

A meeting of Cherry Willingham Parish Council's Full Council will be held at the Reephams and Cherry Willingham Village Hall, Hawthorn Road, Reephams, Lincoln, LN3 4DU, on Tuesday 22nd September 2020, at 7:30 pm.

It is expected that all Members of the Committee will make every effort to attend.  
Any Member of the Committee who is not able to attend should pass on their apologies to the Parish Clerk.

Prior to the start of the meeting, a Public Forum of no more than 15 minutes will be held.  
The Public may address the Parish Council on current matters or issues that may become future agenda items.

Members of the Public who wish to attend, should contact the Clerk, before 12:00 noon on Friday 17<sup>th</sup> September, who will give guidance on the etiquette for the meeting.

#### AGENDA

1. Welcome and to resolve to receive apologies and accept reasons for absence.
2. Members' disclosure of pecuniary interests.
3. To receive any reports from outside bodies, including the Police, District and County Councillors (if any) and agree actions as required.
4. Chairman's remarks.
5. To receive the notes of the Full Council meeting held on 20<sup>th</sup> July 2020 and to agree for them to be signed as a true record.
6. Financial Matters - RFO
  - i) To receive the Receipts and Payment Schedule for July and August
  - ii) To resolve to approve the annual renewal of the Insurance for the Parish Council
7. To receive reports and recommendations (if any) concerning the business of the Parish Council and its Committees, Sub-Committees etc and agree any actions accordingly (note: queries from minutes, please see the individual chairmen or members outside of the full council meeting in order to expedite the meeting)
  - a) Village Improvement Committee (VIC) – Chairman: Cllr Fleetwood
    - i) To receive for information only, notes of the meetings held on 13<sup>th</sup> August and 9<sup>th</sup> September.
    - ii) To receive updates on the meeting held at the Worth Foundation on 4<sup>th</sup> September
    - iii) To consider a joint statement from Worth Unlimited (Oasis Team) and the Parish Council for entry in Cherry News.
    - iv) To consider the need to review and amend the Tenancy Agreement between Worth Unlimited and the Parish Council if appropriate
    - v) To consider setting up a feasibility group /working party to investigate the provision of allotments and to establish Terms of Reference for such a group.

- vi) To receive the notes of the CFMG Meeting held on 1<sup>st</sup> September.
- b) Planning Committee – Vice Chairman : Cllr Palmer
  - i) To receive for information only, notes of the meeting held on 9<sup>th</sup> September
  - ii) To receive an update on Planning Application 141252 – The Oasis.
  - iii) To receive an update on all other Planning matters
- c) Employment Committee- Chairman: Cllr Palmer
  - To note that employment matters will be considered in Closed Session at the end of the meeting.
- d) Leisure & Amenities Committee (L&A)-Chairman : Cllr Robinson
  - i) To receive for information only notes of the meeting held on 7<sup>th</sup> September
  - ii) To receive an update on maintenance work
  - iii) To approve the recommendation to accept the quotation for the safety surface and replacement swings
- 8. Website and Technology- Cllr Baker and CllrTrahearn
  - To receive an update on the new Web Site.
- 9. To consider other matters relating to work of the Council:
  - i) To consider the proposed changes to the Terms of Reference for the Committees and Sub Committees (See CWPC Website for Standing Orders- Appendix)- Cllr Brylewski and Cllr Palmer
  - ii) To note councillor vacancies -Cllr Brylewski
- 10. To receive an update of the Photographic Competition-Cllr Robinson
- 11. Clerks matters to report including formal correspondence received
- 12. **TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IN RELATION TO THE FOLLOWING MATTERS:**
- 13. To receive an update on the Employment Committee Meeting on 2<sup>nd</sup> September and approve any actions as necessary
  - i)To consider and if required approve the appointment of a Clerk to the Parish Council
  - ii) To receive an Update on the Health and Safety Policy
- 14. Date of next meeting – Tuesday October 20<sup>th</sup> 2020 at 7.30pm at Reephams and Cherry Willingham Village Hall. Councillors agenda items to the Clerk by Monday 12<sup>th</sup> October.

Christine Hodgson-RFO and Assistant to Clerk