

Cherry Willingham Parish Council

The Millennium Hall, 16 High Street, Cherry Willingham, Lincoln, LN3 4AQ

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Chairman of the Council: Cllr Sharron Brylewski

Chairman of the Leisure and Amenities Committee: Cllr Jenny Robinson

Clerk to the Council: vacant

RFO and Assistant Parish Clerk: Christine Hodgson

A meeting of Cherry Willingham Parish Council's **Leisure and Amenities Committee** will be held in **The Vine Centre (Library)** on **Monday 7th September 2020, at 7:30 pm.**

It is expected that all Members of the Committee will make every effort to attend. Any Member of the Committee who is not able to attend should pass on their apologies to the Assistant Clerk.

Prior to the start of the meeting, a **Public Forum** of no more than 15 minutes will be held. The Public may address the Committee on current matters or issues that may become future agenda items.

Members of the Public who wish to attend should contact the Assistant Clerk, before 12 noon on Friday 4th September 2020, in order to be given guidance on the etiquette for the meeting.

AGENDA

1. Apologies for absence
2. Councillor's Declarations of Interest, Gifts and Hospitality
3. Minutes of the Leisure and Amenities Committee Meeting held on 6th July 2020 to be agreed and signed as a true record.

Burial ground

4. Burial Ground maintenance
 - 4.1. To receive a report on work undertaken since the last meeting (SB)
 - 4.2. To note any further planned work (SB)
 - 4.3. To agree any further maintenance required, including accepting quotes where applicable
 - 4.4. To discuss the Burial Ground budget for 21/22 and agree as applicable

Laburnum Drive Playing Field and St Paul's Play area

5. Play equipment (both sites)
 - 5.1. To review the re-opening of the play equipment and agree any further actions required
 - 5.2. To review the arrangements for the inspection of play equipment and agree any actions as necessary
6. Litter Bins
 - 6.1. To note the installation of the new litter bin in the Cherry Tree Inn Car Park
 - 6.2. To review arrangements for the emptying of bins and agree any actions
7. Tree Cutting Laburnum Drive Playing Field
 - 7.1. To receive a report on the tree work on the Laburnum Drive Playing Field (SB)

8. Maintenance work (both sites)
 - 8.1. To receive a report on work undertaken since last meeting (SB)
 - 8.2. To receive a report on expenditure to date (CH)
 - 8.3. To consider a maintenance programme for the next three years and agree any actions, including accepting quotes where applicable
 - 8.4. To receive an update on the possible employment of a maintenance person and discuss accordingly.
9. The Leisure and Amenities Committee Budget
 - 9.1. To discuss the maintenance and project budgets for 2021/2022 and agree as applicable
10. Laburnum Drive Playing Field Regular Use Policy
 - 10.1. To review the Laburnum Drive Playing Field Regular Use Policy in the light of the COVID -19 situation
11. Items for Report or Inclusion in the Next Agenda
12. To Confirm the Date of Next Meeting