

Cherry Willingham Parish Council

The Millennium Hall, 16 High Street, Cherry Willingham, Lincoln, LN3 4AQ

Email: cwparishcouncil@gmail.com Tel: 01522 753398

Chairman of the Council: Cllr Jenny Robinson,

RFO: Christine Hodgson Gill Shaw: Clerk to the Council

A meeting of Cherry Willingham Parish Council's **Employment Committee** will be held on **Monday 27th September at 12.00pm at The Millennium Hall, 16 High Street.**

It is expected that all Members of the Committee will make every effort to attend.

Any Member of the Committee not able to attend should pass their apologies to the Clerk Prior to the start of the meeting. A **Public Forum** of no more than 15 minutes will be held. The Public may address the Parish Council on current matters or issues that may become future agenda items. Members of the Public who wish to attend, **should contact the Clerk, before 12:00 noon on Thursday 23rd September 2021** who will give guidance on the etiquette for the meeting.

AGENDA

1. Apologies, including to accept them and the reasons for absence, where given.
2. Councillors declaration of interest, gifts and hospitality
3. To receive the notes of the Employment Committee meeting held on 1st June 2021 and agree for to be signed as a true record.
4. To discuss using the website management scheme offered by Pete Langford/LALC.
5. TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IN RELATION TO THE FOLLOWING MATTERS
 - i. To discuss and agree any actions relating to the contractual hours of the RFO.
 - ii. Update on the 1:2:1 with the Clerk and agree any matters arising therefrom.
 - iii. To consider the retention of Chris Moses (the Parish Council's Employment Advisor) subject to Full Council approval
 - iv. To consider recommending the employment of a handyman to the Full Council.
 - v. To receive an update on any other staff employment matters and resolve any required action to be taken.
6. Any other matters to report for inclusion in the next agenda
7. To confirm the date for the next meeting.

Signed: *Gill Shaw*

Dated: 16th September 2021

Clerk to the Parish Council