

CHERRY WILLINGHAM PARISH COUNCIL

The Millennium Hall, 16 High Street, Cherry Willingham, Lincoln LN3 4AQ

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Chairman of the Council: Cllr Jenny Robinson

Clerk: Gill Shaw RFO: Christine Hodgson

Chairman of the Finance and General Purposes Committee: Cllr Jenny Robinson

A meeting of the **Finance & General Purposes Committee** will be held on **Monday 19th July 2021 at 10.00am** at The Millennium Hall.

It is expected that all members of the committee will make every effort to attend. Any member unable to attend should pass their apologies to the Clerk prior to the start of the meeting.

A Public Forum of no more than 15 minutes will be held. The Public may address the Committee on current matters or issues that may become future agenda items. If you wish to attend, please contact the clerk either by email or telephone. If you are telephoning, please leave a message giving your name and contact number and the clerk will call you back.

A G E N D A

- 1. To resolve to receive apologies and accept reasons for absence**
- 2. Member's declarations of interest, gifts and hospitality**
- 3. To receive the Notes of the meeting held on 9th April 2021 and agree for them to be signed as a true record.**
- 4. Financial Matters - RFO.**
 - a) Review of first quarter Income/Expenditure against Budget.
 - b) Review of the Bank Reconciliation at the end of June 2021.
- 5. Review of Financial Regulations:**
 - a) To consider increasing the bank payment single item limit from £1200 to £2000 and the total daily limit from £1200 to £2500 and make the necessary changes to Financial Regulations Items 6.3 & 6.4. Subject to Full Council approval
 - b) To resolve to approve the use of variable direct debits as set out in 6.7 of Financial Regulations (approval required every 2 years)
 - c) Conduct the annual review of the Risk Management document (item 15.1 of Financial Regulations)
 - d) Conduct a review of the Council's Banking arrangements (Item 5.1 of Financial Regulations) including updating the Mandate for cheque signatories-subject to Full Council approval.
- 6. To consider the annual appointment of an Internal Auditor**
- 7. To consider grant applications received from village organisations.**
- 8. Items for report, or for inclusion in the next agenda.**
- 9. Date of next meeting to be agreed.**

Gill Shaw

Clerk to Cherry Willingham Parish Council