

Minutes of Cherry Willingham Parish Council's Employment Committee.
Held Virtually on Friday 12th March 2021 at 10am.

Present: Cllr Palmer (Chairman) Cllr Bucke, Cllr Mellor, Cllr Scott, Cllr Brylewski and Cllr Fleetwood
Christine Hodgson (RFO) Gill Shaw (Parish Clerk)
No Members of the Public were in Attendance

1. Apologies, including to accept them and the reasons for absence, where given

_____ None

2. Councillors declarations of interest gifts and hospitality

None

3. To receive the notes of the Employment Committee meeting held on 26th January 2021 and agree for them to be signed as a true record.

It was **RESOLVED** to accept the minutes from the last meeting as a true record

4. To adopt the following amended policies:

- a. Managing stress in the workplace
- b. Capability procedure
- c. Data protection policy and procedure
- d. Recruitment and selection
Sickness and absence policy
- e. Equal opportunities policy statement and procedure
- f. Protocol on councillor/officer relationships

It was **RESOLVED** to accept the amended policies

ACTION: Clerk to send the policies to all Councillors

5. TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IN RELATION TO THE FOLLOWING MATTERS

- i. To resolve on whether or not to create a new litter picking/street maintenance/Warden post
- ii. To discuss the Clerks holiday entitlement being carried forward and agree any action required
- iii. To receive an update on any other staff employment matters and resolve any required action to be taken.

It was unanimously **RESOLVED** to move into Closed Session

Please see the Pink Notes for further details

Signed.....

Dated.....