

**Minutes of Cherry Willingham Parish Council's Village Improvement Committee
held on Monday 10th January 2022, at 10.00am at The Millennium Hall**

Present: Cllr Andy Burge (Chairman), Cllr Brylewski (Vice-chair),
Cllrs Palmer, Mellor and Cllr B Robinson.
Gill Shaw - Clerk and Mrs Christine Hodgson - RFO
No members of the public were present.

1. To resolve to receive any apologies and accept reasons for absence.

Cllr Fleetwood had sent his apologies as he had a planning meeting.

It was **RESOLVED** to accept his apology.

Cllr Bates was absent.

2. Declarations of Interest: To record declarations of interest by any member of the council in respect of the agenda items listed below.

**Members declaring interests should identify the agenda item and type of interest being declared.
To note dispensations given to any member of the council in respect of the agenda items listed below.**

None.

3. To receive the notes of the Village Improvement Committee Meeting, held on 1st November 2021 and approve as Minutes.

It was **RESOLVED** to approve the minutes and they were duly signed.

4. To receive a report on Expenditure v Budget ytd – RFO

This document was made available prior to the meeting.*

Maintenance - grass cutting was on budget

Repay from LCC had been received

General maintenance - the balance needed to be spent before the end of the financial year.

Millennium Hall - on budget

Lettings - should be higher than budget.

The RFO was still waiting to receive the invoice for the speed signs.

5. To discuss using the Probation service and agree any actions.

The committee was in favour of using the probation service but a list of work had to be prepared.

Someone had to be available to supervise them.

Cllr B Robinson thought that there was work at Cherry Fields that could be done by them.

ACTION:

- Clerk to put on next Agenda
- Cllr Brylewski to contact the Probation Service to clarify supervision, toilet requirements and availability.
- The Clerk to ask Full Council to consider appointing someone (or a rota) to supervise them.

6. To discuss the purchase of a shelter for the Platinum Jubilee and agree any actions.

It had been agreed at the Finance meeting that any over-spend above the £3,500 budget would be paid from the VIC speed sign budget. Any recommendation would need to go to Full Council and include all options, including materials, price, size and future maintenance requirements.

ACTION: Cllr Palmer to contact Knights to arrange a site visit and invite any councillors to attend.

7. To receive update on the progress of the work identified by the maintenance group as it relates to this committee (Cllr Burge)

No meeting had taken place.

ACTION: The Clerk to arrange a meeting on Tuesday 18th January at 10am.(Cllrs A Burge, Brylewski, Trahearn, B. Robinson and Bates).

The list should include:

- Bus shelter
- Bus stops
- Benches
- Signs
- Cut back verges (Highways should be responsible for this).

ACTION: Cllr Palmer to produce a list of benches.

8. To consider which groups or charities should receive the proceeds of the village events, for recommendation to the Full Council (Cllr Burge).

ACTION:

- Cllr Mellor to prepare a list for Full Council to agree on the beneficiaries..
- Clerk to write to the Vine Centre with thanks.
- Any future events should nominate a specific group or an item to purchase.(eg. Play equipment).

9. To agree any actions to repair the pavements and roads in the village.

Many of the roads and pavements were in urgent need of repair.

ACTION: the Clerk to write to Highways to ask for a site visit and send a copy to Cllr Fleetwood asking for his support.

10. To consider upgrading the electricity supply at The Parade to enable other trees to be lit.(Cllr Brylewski)

ACTION: Cllr B Robinson to arrange for an electrician to inspect the supply

It was **RESOLVED** to get an eclectic inspection up to the value of £100.

11. To consider the purchase of more lighting for the trees at The Parade.(Cllr Brylewski)

Deferred until the inspection had been undertaken.

12. To review the tree survey to date and agree any actions.

Maintenance was needed on many of the trees.

ACTION: Cllrs Palmer and Mellor to finish the survey and to contact a tree surgeon (TJS) for a quote on the most urgent items.

13. To discuss the results of the survey as it relates to this committee and agree any further actions.

Many of the items were being dealt with.

Although 4 people on the survey had requested the bench on Minster Drive to be reinstated, the clerk had not received any formal requests.

ACTION: Cllr A Burge to ensure that any items from the survey are included in the maintenance list.

14. Items in progress: to consider and agree any actions as appropriate:

a) Update on the fitting of the speed signs.

ACTION: Cllr A Burge to ring Nettleham Parish Council to ask where they purchased their clips. Once purchased the signs could be fitted.

b) Update on the purchase of an alternative to the Tommy's.

ACTION: Cllr A Burge to contact a local metal worker to ask for a quote to make a Tommy 'to order' from Cllr Fleetwoods template.

c) Update on the security at the Millennium Hall.

The new lock and key safe had been fitted.

A code had to be circulated to councillors and hirers which would be changed from time to time.

A camera was agreed to be installed in the Hall with access via the council computer.

It was **RESOLVED** to purchase a camera upto the cost of £100.

ACTION:

- Cllr A Burge to send details of a camera.
- A sign warning that there was CCTV in operation was needed.

d) Speed watch (Cllr Burge).

Two sessions a week were presently held and a total of 360 sessions had taken place.

e) Update on litter picking (Cllr Fleetwood).

This was still ongoing with volunteers.

f) Update on the green footpath along Fiskerton Road (Cllr B. Robinson)

Cllr B Robinson had not had a reply to his request for an onsite meeting from Highways but he would contact them again.

g) Update on the walkway by the railway line and the passage by the scout hut.

The passage by the scout hut had now been cleared.

14. Matters for report and future agenda items.

- The barriers on Green Lane near the stream had not been repaired
- Thanks to be given to Dean Sempers for his help at Christmas.
- Cllr B Robinson to enquire whether the council are entitled to any compensation for telegraph poles on council land.

15. To confirm a date for the next meeting.

7th February at 10am

Signed.....
Committee Chairman

Dated.....

*Additional documents available from the clerk

**Please be advised that these are notes of the meeting taken by the Clerk and cannot in any way be regarded as the official minutes of Council proceedings until they are approved and signed at the next meeting.