

## **Minutes of Cherry Willingham Parish Council's Village Improvement Committee held Virtually on Tuesday 18th May 2021, at 10.30am**

Present: Cllr Fleetwood (Chairman), Cllr Bates, Cllr Brylewski, Cllr Burge, Cllr Palmer and Cllr Mellor.

RFO-Christine Hodgson, Clerk-Gill Shaw

No members of the public were present.

**The meeting started at 10.45am**

### **1. To elect a Chairman**

Cllr Mellor nominated Cllr Burge, who accepted the nomination, and was seconded by Cllr Fleetwood.

It was **RESOLVED** to elect Cllr Burge as Chairman (5 for 1 abstention).

Cllr Burge duly became the Chairman of the meeting.

### **2. To elect a Vice-Chairman**

Cllr Mellor nominated Cllr Brylewski, who accepted, and was seconded by Cllr Bates.

Cllr Fleetwood nominated himself and was seconded by Cllr Burge.

It was **RESOLVED** to elect Cllr Brylewski (4 votes to 2)

### **3. To elect a member to the Finance and General Purpose Committee**

Cllr Mellor nominated Cllr Fleetwood who seconded himself.

It was **RESOLVED** to elect Cllr Fleetwood to represent the VIC on the Finance and General Purpose Committee (5 for and 1 abstained).

### **4. To resolve to receive apologies and accept reasons for absence.**

Cllr B Robinson had sent his apologies which were duly accepted.

### **5. Disclosure of interests in accordance with the requirements of the Localism Act 2011 and to consider requests for dispensation and disclosure of any gifts or hospitality.**

None.

### **6. To receive the notes of the Village Improvement Committee Meeting, held on 9th March 2021 and approve as Minutes.**

It was **RESOLVED** to accept the minutes as a true record and they were duly signed.

### **7. Update on the Village Sign on Waterford Lane and agree any actions (Cllr Brylewski)**

A drawing of the proposed sign was displayed to the committee and it was anticipated that it would be collected in the next few days. A local expert had offered to install the sign at a minimal cost to the council. The flag was also nearly ready, using the same design.

It was **RESOLVED** to authorise the RFO to pay costs for the sign up to £250.

Thanks were given to Cllr Brylewski for organising the sign and flag

**ACTION:** The Clerk to write a letter of thanks to the artist.

### **8. Update on the meeting of the Allotment Feasibility Group (Cllr Fleetwood)**

A substantial draft report was being prepared which was to be then submitted to the Full Council for their comments. Recently there had been a request for a smaller raised bed for use by a disabled resident. The report was to be amended to make the allotments accessible to all.

**9. To determine whether there is insurance relating to litter pickers and agree any actions (Cllr Brylewski)**

The RFO confirmed that any volunteer who was under the supervision of the Parish Council would be covered.

**ACTION:** The committee to discuss Risk Assessment of Litter Picking at the next meeting.

**10. Update on the new bench installations.**

The 4 benches had been installed at the agreed locations. Thanks were given to Cllrs B. Robinson and Burge for the assistance given to Cllr Fleetwood with the installation. Agreement had been given by Lincolnshire County Council to the two locations at Green Lane and the corner of Fiskerton Road/Waterford Lane.

**11. To agree to the creation of a Water Body Safety Management Policy for Gilberts Pond.**

**ACTION:** Clerk to draft a Policy for approval at the next meeting.

**12. To approve the Open Space Policy.**

It was **RESOLVED** to approve the Open Space Policy

**13. To discuss the relocation of the Bench on Minster Drive and agree to any actions.**

Following a discussion on the complaints received and problems reported by residents it was **RESOLVED** to remove the bench as an interim measure and to monitor the results. Cllrs to ensure that there is no trip hazard left after removal.

**ACTION:** The clerk to notify the residents of the decision. Cllr Bates to remove the bench and request Cllr B Robinson to assist. The bench will be stored pending a review of the situation.

**14. Matters for report and future agenda items.**

- Memorial bench for Jim Baker
- Discuss whether to draft a plan for the use of the verge/roadside along Fiskerton Road to Tanfaine.

**15. To confirm a date for the next meeting.**

The next meeting: Tuesday 13th July at 10am.

Signed.....

Dated.....