

Cherry Willingham Parish Council
The Millennium Hall, 16 High Street, Cherry Willingham, Lincoln, LN3 4AQ
Email: cwparishcouncil@gmail.com Tel: 01522 753398
Chairman of the Council: Cllr J Robinson
RFO - Christine Hodgson Clerk to the Council – Gill Shaw

A meeting of Cherry Willingham Parish Council's Full Council will be held at The Vine Centre on Monday 21 March 2022 at 7:30 pm. At the beginning of the meeting, a Public Forum of no more than 15 minutes will be held. The Public may address the Parish Council on current matters or issues that may become future agenda items. Members of the Public who wish to attend, should contact the Clerk, before 12:00 noon on Friday 18 March, who will give guidance on the etiquette for the meeting.

AGENDA

- 1) Welcome and resolve to accept apologies received by the clerk and accept reasons for absence.**
- 2) Declarations of Interest: To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. To note dispensations given to any member of the council in respect of the agenda items listed below.**
- 3) To receive any reports from outside bodies, including the Police, District and County Councillors (if any) and agree actions as required.**
- 4) To receive the notes of the Full Council meeting held on 21st February 2022 and to agree for them to be signed as a true record.**
- 5) Chairman's remarks**
- 6) Clerk's matters to report, including any formal correspondence received.**
- 7) Financial Matters – RFO.**
 - i) To resolve to receive the Schedule of Receipts and Payments for February 2022.
 - ii) To resolve to pay the suggested contribution of £20pm to the Cherry News.
 - iii) To note the Wayleave backdated payment for £1,705.85 due from Western Power Distribution and the future payment of £292.84 p.a.
- 8) To approve the adoption of the updated LGA model Code of Conduct.**
- 9) Website and Technology – Cllr Trahearn**

To receive an update.
- 10) To receive reports and recommendations (if any) concerning the business of the Parish Council and its Committees, Sub-Committees etc and agree any actions accordingly: (Note: for queries from minutes, please see the individual chairmen or members outside of the full council meeting in order to expedite the meeting.)**
 - a) Village Improvement Committee (VIC) – Chairman: Cllr Andy Burge**
 - i) To resolve to agree to the virement to use the VIC's maintenance budget to pay for the Tree work at St Paul's Play area (£440) and at Laburnum Drive Playing Fields (£1,000)
 - ii) To consider a suggestion that all Parish Council owned trees become the responsibility of the VIC.
 - iii) To receive an update on the Platinum Shelter at the Parade and agree any actions.
 - iv) To receive an update on the Jubilee Quiz.
 - b) Planning Committee – Chairman: Cllr Bridgwood**
 - i) To receive an update from the Planning Committee and approve any actions.
 - Planning Application No 144497- 21 St Luke's Close - porch, rear extension and loft conversion.

- Planning Application No 144425 - 34 Hawthorn Ave. - 1st floor extension to form additional bedroom with en suite shower room.
 - Planning Application No 144523 - Land North of Waterford Lane - outline planning application to erect up to 9 dwellings.
- ii) To receive an update on the Local Plan review and agree any actions as necessary.
- c) Leisure & Amenities Committee (L&A) – Chairman: Cllr Brylewski**
- i) To receive a report on the Playing Field Users meeting.
- ii) To receive a report on the meeting held on the 7th March.
- d) Finance and General Purposes Committee – Chairman: Cllr J Robinson**
- e) Cherry Fields Committee – Chairman: Cllr J Robinson**
To receive an update on the meeting held on the 1st March.
- f) To receive an update from the Jubilee Events Group and agree any actions.**
- g) To receive an update from the Jubilee Beacon Group**
- h) To receive an update from the Future Burial Ground Group – Chairman: Cllr Brylewski**
- i) To receive an update from the Allotments Task & Finish Group – Chairman: Cllr B Robinson**
- i) To consider a proposal that the existing Tanfaine tenant be offered the opportunity to fertilise and crop the hay this season and agree any actions.
- ii) To receive a recommendation that Councillor Trahearn is asked to join the Allotments Task and Finish group and agree accordingly.
- iii) To receive a recommendation that prospective allotment holder D-M Townsend is asked to join the Allotments Task and Finish group and agree accordingly.
- iv) To receive a proposal that the Allotment Task and Finish Group be amalgamated with the Future Burial Ground Task and Finish Group. (Cllr Mellor)
- j) Employment Committee – Chairman: Cllr Bucke**
- i) To receive an update on the job advertisement for a Handyman.
- ii) To approve the Lone Worker Policy and Risk Assessment and agree to its adoption.
- iii) TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IN RELATION TO THE FOLLOWING MATTER.**
- iv) To receive a report on staffing issues.
- v) To resolve to move into open session.**
- vi) To discuss staff restructuring, including any recommendations from the Employment Committee, and agree any actions.
- vii) TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IN RELATION TO THE FOLLOWING MATTER.**
- viii) To consider the post of assistant clerk and agree any actions.
- 11) The date of the next meeting:** Tuesday 19th April at 7.30pm (Agenda items by Thursday 7th April)

G. Shaw Clerk to the Parish Council

Dated: 14 March 2022