

## **Cherry Willingham Parish Council**

**The Millennium Hall, 16 High Street, Cherry Willingham, Lincoln, LN3 4AQ**

**Email: cwparishcouncil@gmail.com Tel: 01522 753398**

**Chairman of the Council: Cllr Jenny Robinson, Chairman of the Finance and General Purposes Committee: Cllr Jenny Robinson Clerk: Gill Shaw RFO: Christine Hodgson**

A meeting of Cherry Willingham Parish Council's **Finance and General Purposes Committee** will be on **Monday 11th April at 10am in the Millennium Hall**, High Street, Cherry Willingham. The Public are welcome to attend and should contact the Clerk prior to the meeting.

### **AGENDA**

1. To resolve to receive any apologies and accept reasons for absence.
2. Declarations of Interest: To record declarations of interest by any member of the council in respect of the agenda items listed below.  
Members declaring interests should identify the agenda item and type of interest being declared.  
To note dispensations given to any member of the council in respect of the agenda items listed below.
3. To receive the notes of the Finance and General Purposes Committee Meeting held on 6<sup>th</sup> January 2022 and approve as Minutes.

### **FINANCE**

4. Year End Accounts-RFO
  - i) To review income and expenditure for 2021/2022.
  - ii) To resolve to approve the allocation of Balances subject to Full Council Approval.
  - iii) To resolve to use the Earmarked Capital Fund for setting up Allotments subject to Full Council approval.
5. To resolve to approve an amended Budget for 2022-23 following staffing restructure and creation of Allotments, subject to Full Council approval.
6. To note the Bank Reconciliation as at 31st March 2022 and to resolve to agree to changes to the signatories in respect of the Nationwide Savings Account, subject to Full Council Approval.
7. To review the following Finance policies:
  - i) Financial Regulations  
To include, on a temporary basis, under Section 4.1 "Budgetary control and authority to spend" the task and finish groups for Allotments and Jubilee Events to enable expenditure within the agreed budgets up to £1000. Such agreed expenditure to be minuted. Any item over £1000 must be referred to Full Council.
  - ii) Risk Management & Asset Management
  - iii) Accounting Procedures
  - iv) Grants
  - v) Expenses for Councillors, Staff and Volunteers  
Any changes to be subject to Full Council approval
8. To consider any grant applications from village groups.

9. To review the fees being charged for the use of Council facilities and resolve to make any changes, subject to Full Council approval:
  - i) Burial Fees
  - ii) Playing Field User Fees
  - iii) Room Hire Fees - Millennium Hall
  - iv) Contribution to Grass Cutting - Tennis Club

#### **GENERAL PURPOSES**

10. To consider any draft Policies raised following the Internal Auditor's report.
11. To consider changing the terms of reference and structure of the Employment Committee to reduce its size and establish a separate panel for dealing independently with any Grievance or Disciplinary matter.
12. Matters for inclusion in the next meeting.
13. Date of next meeting.

***Gill Shaw***, Clerk to Cherry Willingham Parish Council. 4th April 2022