

Cherry Willingham Parish Council

The Millennium Hall, 16 High Street, Cherry Willingham, Lincoln LN3 4AQ
Chair of the Council: Cllr Jenny Robinson Clerk/RFO: Jude Sparks

Dear Member

You are hereby summoned to the Full Council meeting of Cherry Willingham Parish Council which will take place at The Vine, Cherry Willingham at 7.30pm on Monday 18th July at which the under mentioned business will be transacted.

Prior to the start of the meeting a public forum of no more than 15 minutes will be held. The public may address the Council on current matters or issues that may become future agenda items.

Audio recording notice*- Please note that this meeting may be recorded to assist in accurate minute taking only

Date 11th July 2022

Signed

J A Sparks (Clerk/RFO)

Agenda

- 1. Apologies, welcomes and attendance, including to accept apologies and the reasons for absence, where given.**
- 2. To receive any declarations of interest in accordance with the Localism Act 2011 and consider any requests for dispensations in relation to Disclosable Pecuniary Interests or other interests as outlined in the Council's Code of Conduct.**
- 3. To receive any reports from outside bodies, including the Police, District and County Councillors (if any) and agree actions as required.**
- 4. To receive a report on actions taken regarding the security and safety of the Bleak Farm site and agree any further actions as required.**
 - i) To consider referring to HSE on safety grounds and approve action if required.
- 5. To accept and approve the Marking the Death of a Senior National Figure protocol.**
- 6. To receive a report from the Chair.**
- 7. To receive a report from the Clerk.**
 - i) To approve the cancellation of the Full Council Meeting which is due to be held on 15th August 2022.
 - ii) To provide an update on the number of hours still available for website updates and consider and approve an additional 5 hours.
- 8. To receive the notes of the Council meetings held on 20th June 2022 and agree for them to be signed as a true record.**
- 9. To receive:**
 - i) The schedule of receipts and payments (attached) for June 2022.
 - ii) To agree that the new two drawer cabinet in the parish office is added to the Asset Register.

- iii) To approve the purchase of a book of condolence up to the cost of £40, and black armbands/ribbon up to the cost of £25
- iv) To approve the purchase of a blue A4 photo frame up to the cost of £20.
- v) To note payment of £58 made for planning permission application in accordance with Cherry Willingham Financial Regulations – Budgetary control and authority to spend, item 4.1.

10. To receive a report on progress with the new draft Oasis tenancy and agree any actions as required.

11. To receive reports and recommendations (if any) concerning the business of the Council and its Committees, Sub-committees etc, and agree to any actions accordingly: (Note: queries from minutes, please see the individual chairs or members outside of the full council meeting to expedite the meeting).

a) Planning matters – Chair: Cllr Bridgwood

- i) To receive a report on any recent planning applications
- ii) To approve the actions of Planning Committee (if any).

b) Leisure & Amenities Committee (L&A) – Chair: Cllr J Robinson

- i) To receive a report from the meeting held on 27th June and approve any recommendations made.
- ii) To receive a report from the Cricket Club about the safety netting and agree any actions as required.
- iii) To approve purchase of 'No dogs allowed sign' for Laburnum Drive.
- iv) To consider issues raised by the Bowls Club relating to the Electricity box on Laburnum Drive Playing Field and agree any actions and expenditure required.
- v) To consider the matter raised by a resident concerning a tree on Laburnum Drive Playing Field and agree any actions required before the next meeting of the L and A committee.

c) Cherry Fields Committee (CFC) – Chair: Cllr J Robinson

- i) To receive a report from the meeting held on 5th July and approve any recommendations made.

d) Finance & General Purposes Committee (F&GP) – Chair: Cllr J Robinson

- i) To receive a report from the meeting held on 18th July and approve any recommendations made.

e) Village Improvement Committee (VIC) – Chair: Cllr Andy Burge

- i) To receive a report from the meeting held on 5th July and approve any recommendations made.
- ii) To note, that no response has been received from Stagecoach regarding a bus service to the hospital. Agree to notify residents through Cherry News and Facebook.
- iii) To resolve to agree spending up to £200 for the cost of running the Christmas lights event on Saturday 26th November.
- iv) To set up a working group to organise the Christmas lights switch on and the Christmas quiz.

f) Human Resources Committee (HR) - Chair: Cllr Lacy

- i) To receive an update on the job advert for Assistant to the Clerk/RFO

g) Allotments Implementation Task & Finish Group – Chair: Cllr B Robinson.

- i) To receive an update on progress.
- ii) To consider quotations to construct an LCC highways approved access to the Tanfaine entrance across the highway verge and resolve on which quotation to accept.
- iii) To consider quotations for the supply of crushed stone for the construction of the access track and car park within the field and resolve on which quotation to accept.

- iv) To approve the breakdown of the budget for the allotments project in order to allow the Allotments T&F group to purchase the services and materials to allow construction work to commence as soon as planning approval is obtained.
- v) To agree to any further actions as required.

h) Jubilee Celebration Task & Finish Groups

- i) To review the Jubilee picnic

12. To consider allowing the churches in Cherry Willingham (Christians Working Together group) to use Parish Council land as follows and agree actions accordingly:

- i) To use the grass events area on Cherry Fields for the Community Harvest Service on the afternoon of September 25th 2022, should permission be requested.
- ii) To use the main car park at Cherry Fields as a Blue Badge area only, with other vehicles using the grass overflow area, in order to facilitate parking for the Community Harvest Service on 25th Sept.
- iii) To use the grass area at The Parade for a fun event on 31st October (All Hallows Eve), should permission be requested.
(Involves setting up a gazebo, running some small games and giving out Pumpkin Fun Activity Bags. Timings expected to be set up from 3.30pm, event between 4.30pm and 7.30pm.)

13. Councillor's matters for report/notice of items to be included in the September 2022 agenda.

**14. To confirm date of next meeting as Monday 19th September 2022 at 7.30pm
(agenda items required by noon Thursday 8th September 2022)**