

Cherry Willingham Parish Council

The Millennium Hall, 16 High Street, Cherry Willingham, Lincoln LN3 4AQ
Chair of the Council: Cllr Jenny Robinson Clerk/RFO: Jude Sparks

Dear Member

You are hereby summoned to the Full Council meeting of Cherry Willingham Parish Council which will take place at The Vine, Cherry Willingham at 7.00pm on Monday 17th October at which the under mentioned business will be transacted.

The time between 7.00pm and 7.15pm may be given over to a public session if required, but if no members of the public attend or wish to speak, the meeting will start at 7.00pm. The public may address the Council on current matters or issues that may become future agenda items.

Audio recording notice*- Please note that this meeting may be recorded to assist in accurate minute taking only

Date 10th October 2022

Signed

J A Sparks (Clerk/RFO)

Agenda

1. **Apologies, welcomes and attendance, including to accept apologies and the reasons for absence, where given.**
2. **To receive any declarations of interest in accordance with the Localism Act 2011 and consider any requests for dispensations in relation to Disclosable Pecuniary Interests or other interests as outlined in the Council's Code of Conduct.**
3. **To receive the notes of the Full Council meeting held on 6th September 2022 and agree for them to be signed as a true record.**
4. **To receive any reports from outside bodies, including the Police, District and County Councillors (if any) and agree actions as required.**
5. **To receive a report on actions taken regarding the security and safety of the Bleak Farm site.**
6. **To receive a report from the Chair.**
 - i) To receive a report on the Autumn Parish Council meeting.
7. **To receive a report from the Clerk.**
8. **To consider & approve Co-option policy.**
9. **To approve the setting up of a Funding Committee.**
10. **To receive:**
 - i) The schedule of receipts and payments (attached) for September 2022.
 - ii) To receive the bank reconciliation for the quarter ending September 2022.
 - iii) To agree to the purchase of a Remembrance Wreath under s137.
 - iv) To consider and approve a new 3 year contract with EON if one is available and agree action to be taken in the event that only a one year contract is offered.
 - v) To receive an update on the Council's insurance policy.
 - vi) To approve the continued assistance of Mrs Hodgson to the Clerk/RFO for a further 6 months.

- vii) To agree to request the Cricket Club advise by 1st December as to whether the £5000 set aside to purchase new nets is required.
- viii) To approve the purchase of new banners with removable numbers and two month names.

11. To receive a report on progress with the new draft Oasis tenancy and agree any actions as required.

12. To receive reports and recommendations (if any) concerning the business of the Council and its Committees, Sub-committees etc, and agree to any actions accordingly: (Note: queries from minutes, please see the individual chairs or members outside of the full council meeting to expedite the meeting).

a) Planning matters – Chair: Cllr Bridgwood

- i) To receive a report on any recent planning applications
- ii) To approve the actions of Planning Committee (if any).

b) Leisure & Amenities Committee (L&A) – Chair: Cllr J Robinson

- i) To receive a report from the meeting held on 12th October and approve any recommendations made.
- ii) To approve the replacement of all four bearings with new on the whizz bowl at the St Paul's play park and reassemble it to its foundation at a cost of £560 + VAT.

c) Cherry Fields Committee (CFC) – Chair: Cllr J Robinson

- i) To receive an update on actions taken.

d) Finance & General Purposes Committee – Chair: Cllr J Robinson

- i) To receive a report from any recent meeting and approve any recommendations made.

e) Village Improvement Committee (VIC) – Chair: Cllr Andy Burge

- i) To receive a report from the meeting held on 5th October and approve any recommendations made.
- ii) To consider and approve options for letting more land on Tanfaine.
- iii) To consider and approve potential locations for the 'Tommy' statues.
- iv) Due to the Dale Bench exceeding expected cost, to retrospectively approve additional cost of £76.

f) Allotments Implementation Task & Finish Group – Chair: Cllr B Robinson.

- i) To receive an update on progress and agree to any actions as required.

13. To receive a report from the Christmas events subcommittee and agree to any further actions required.

14. To discuss and agree, where possible, the format and timing of any Parish Council organised events in 2023, including potentially the Coronation celebrations.

15. To consider & approve amending Standing Orders Item 4dviii to state 'shall determine the place, notice requirements and quorum for a meeting of a committee and a subcommittee which for all Cherry Willingham Parish Council committees and subcommittees (including the Burial Committee) to be quorate, other than the Human Resources Committee will be no less than four. The Human Resources Committee will require no less than three to be quorate'.

16. To consider & approve amending Standing Orders Item 4dv to state 'In the event that the Proper Officer has been advised at least one day before the Human Resources Committee meeting that the meeting will not be quorate the Chair of the Parish Council may be substituted for an ordinary member to ensure the meeting is quorate'.

17. TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE

CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IN RELATION TO THE FOLLOWING MATTERS.

HUMAN RESOURCES COMMITTEE (HR) – Chair: Cllr LACY

To receive an update on staffing

- 18. Councillor's matters for report/notice of items to be included in the November 2022 agenda.**
- 19. To confirm date of next meeting as Monday 21st November 2022 at 7.00pm (agenda items required by noon Thursday 10th November 2022)**

Copies of the receipts and payments document can be obtained by emailing the Clerk at cwparishcouncil@gmail.com.